



CUSTOMS PROCEDURES FOR COMMERCIAL
TRADERS & CLEARING AGENTS.

Tel: (+266) 22 313 796 or (+266) 522 150 00
Email: info@lra.org.ls or www.lra.org.ls

DECLARE, PAY AND PROCEED TO BORDER

LRA HAS AUTOMATED CUSTOMS PROCEDURES AT ALL COMMERCIAL PORTS OF ENTRY:

VALID TAX INVOICE REQUIREMENTS

An original tax invoice should have the following normal/ usual requirements of a valid Tax invoice:

- Be a Tax Invoice from a VAT registered South African vendor
- Be a Tax Invoice (Tax Invoice written)
- Be an original
- Bear a South African VAT Registration number with 10 digits that start with 4
- Have a unique invoice number
- Tax invoice date
- Standard rate of VAT charge must be shown (e.g. 14%)
- Tax invoice is valid for 90 days from the date of purchase

Additional requirements for invoice whose values are M5000.00 or above on commodities imported from South Africa are:

- The name of importer/buyer
- Lesotho physical address of the importer/buyer
- The name/stamp of the exporter/supplier

Note : This does not apply to commercial traders alone but to private shoppers as well.

NEW CUSTOMS PROCEDURES FOR COMMERCIAL TRADERS AND CLEARING AGENTS

- Goods ready to import or export
- Send documents to your Clearing Agent
- Clearing Agent captures declarations and produce assessment notice
- Importer makes payment
- Customs works on the declaration and produce Proceed to Border (P2B)
- Now trader can move goods to the border
- Trader reports arrival of goods at Customs Lesotho
- Customs may conduct inspection of goods
- Customs issues Exit Note
- Goods exit Customs controlled area

NB: In a case where the system is unable to print an Exit Note a Release Order will be issued instead. But the declarant still has to come back for the Exit.

Note to complete the declaration process.

INFORMATION FOR PRIVATE SHOPPERS IMPORTING GOODS INTO LESOTHO

If the amount of goods is less than M5000.00 and the Tax invoice is correct:

- Complete the VAT refund form
- Attach a valid Tax Invoice
- Submit the two to the Customs Inspector Officer at the border

If the amount of goods or services is M5000.00 and above:

- Lodge the declaration to the Clearing Agent
- Make payments based on the assessment notice
- Receive proceed to border (P2B) notification and move goods to the border
- Trader reports arrival of goods at Customs Lesotho
- Customs may conduct inspection of goods
- Customs issues Exit note
- Goods exit Customs controlled area

METHODS OF PAYMENT AT THE PORTS OF ENTRY

- **VALID SOUTH AFRICAN TAX INVOICE**
- **DEFERRED PAYMENT**
- **PAYMENT IN THE FORM OF:**

1. CASH NOT EXCEEDING M20,000
2. BANK GUARANTEED
3. CHEQUES, ELECTRONIC FUNDS
4. TRANSFER-EFT (MUST have the Declaration reference number);
5. POINT OF SALE (POS/ Speed point)

Maseru Bridge, Maseru Station , Maputsoe Bridge, Caledonspoort, Van Rooyen's Gate, Qacha's Nek and Moshoeshoe 1 International Airport

LRA BANKING DETAILS

- Declaration reference number);
- 5. POINT OF SALE (POS/Speed point)

NEDBANK VAT ACCOUNT

- ACCOUNT NAME: LRA VAT CURRENT ACCOUNT
- ACCOUNT NUMBER: 021000060442
- ACCOUNT TYPE: CURRENT ACCOUNT
- BRANCH CODE: 390161

STANDARD LESOTHO BANK VAT ACCOUNT

- ACCOUNT NAME: LRA VAT ACCOUNT
- ACCOUNT NUMBER: 0140071150301

- ACCOUNT TYPE: CURRENT ACCOUNT

FIRST NATIONAL BANK VAT ACCOUNT

- ACCOUNT NAME: LRA VAT ACCOUNT
- ACCOUNT NUMBER: 62235684083
- ACCOUNT TYPE: CURRENT ACCOUNT
- BRANCH CODE: 280261

NEDBANK SACU(CUSTOMS DUTIES) ACCOUNT

- ACCOUNT NAME: LRA SACU CURRENT ACCOUNT
- ACCOUNT NUMBER: 021000025469
- ACCOUNT TYPE: CURRENT ACCOUNT
- BRANCH CODE: 390161

METHODS OF PAYMENT AT THE PORTS OF ENTRY

- **VALID SOUTH AFRICAN TAX INVOICE**
- **DEFERRED PAYMENT**
- **PAYMENT IN THE FORM OF:**

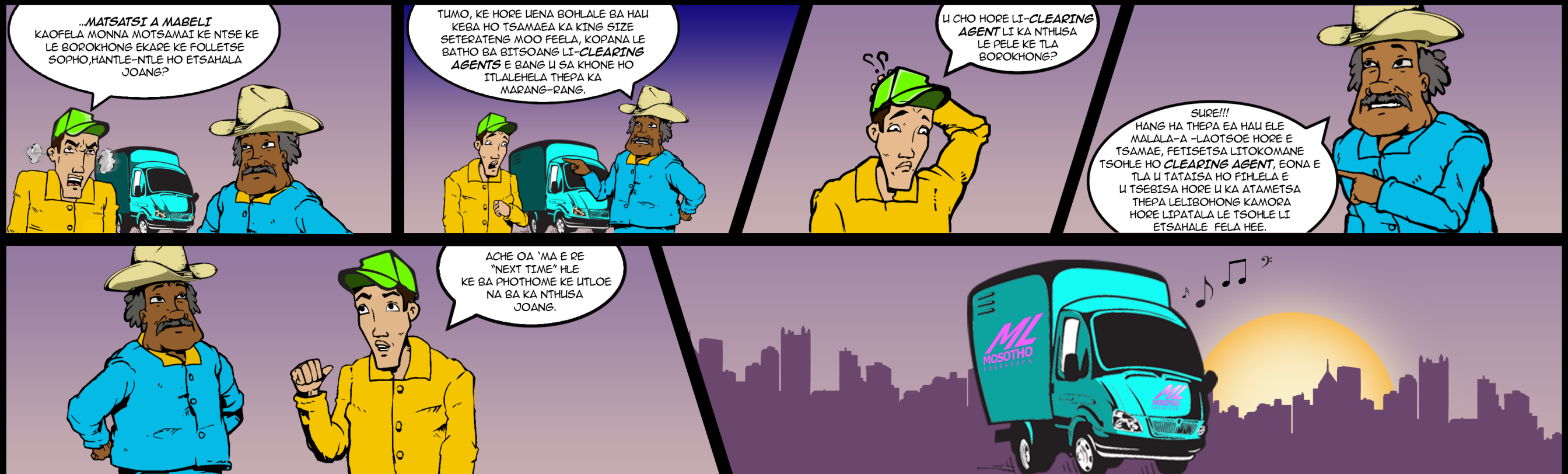
1. CASH NOT EXCEEDING M20,000
2. BANK GUARANTEED
3. CHEQUES, ELECTRONIC FUNDS
4. TRANSFER-EFT (MUST have the



CONTACTS

Tel: (+266) 2231 3796
Fax: (+266) 2231 0357
Website: www.lra.org.ls

CUSTOMS AUTOMATION: MAKING IMPORTING & EXPORTING QUICKER & EASIER



CLEARING AGENTS

Business Name	Agent	Contact #
At Your Service	Mr Tsatsi Ranthocha	67304411
Blackies Consultants(Pty) Ltd	Ms Nthabeleng Sengoai	59452282/0834627443
Bongaz Suppliers & Trading Lesotho (PTY) LTD	Mrs. Sibongile Mthethwa	28325539
DHL Lesotho (Pty) Ltd	Mrs Sibongile Mokhachane	22311082
Dorcas Logistics (Pty) Ltd	Ms Mahali Masithela	28333200/63093200
Ebenco Traiding Enterprise	Mr. Ebenezer Ayodele Ajayi	59433695/0737040344
Eden Freight & Forwarding Co. (Pty) Ltd	Ms 'Mamosa Moletsane	62855352
Eljors Freight (Pty) Ltd	Ms 'Mamasiu Rose Khechane	22316233
Flying King Clearing & Forwarding (Pty) Ltd	Mr Joel Mohale	56300889
Interfreight (Pty) Ltd	Ms Puseletso Lesupi	22312853/58761429
Joshua Clearing Agent	Mr. Sello Nape	58668040
LETMO Services (Pty) Ltd T/A LETMO Customs Clearing Agent	Ms Lerato Maluke/Tlepere Ngoae	22322047/63325133/63523515
Majara & Leaooa ML Holdings	Mr. Lenesa Leaooa	28315735
Motaung Clearing Agent	Mr. Ts'eliso Thulo	63155804/59503614
Mr Delivery (Pty) Ltd T/A Kayhill Freight	Hilary Lawley Woelk	22324791/58884072

Naz Apparels (Pty) Ltd	Mr Tatolo Chalo	62940481
Nozy Clearing & Forwarding (Pty) Ltd	Ms. Hape Nko	28321157
Ntoetse Consultants	Ms Innocentia Moody	(+27) 737261059 (+266)58689114
P & P Freight Co	Ms Palesa Likoena Mahase	22326411/58850534
Phillips Clearing & Forwarding Agents	Mr Monyake Phillips Mophethe	22326905/
Praise Agents(Pty) Ltd T/A Praise Clearing & Forwarding Agents	Mr Harelebale Hlapisi	62000117/58688678
Prime Clearing Agency	Mr Seitebatso Sethathi	59041502
Purple Basket Trading (Ltd) Pty	Mr. Molikuo Tau	59509990/62121918
RCJ Express (Pty) Ltd	Mr Phillip Khobotlo	22322092/58882180
Reliable Transport Services (Pty) Ltd	Mr Ts'epo Khetsi	28021834/58591660
Sealine Freight	Mrs Mathetsi Mofelehetsi	58856668
Soul Clearing & Shipping Agency	Ms Thando Mochekele	62001181
Tallman Freight Services (Pty) Ltd	Mr Lerato Mohapeloa	6269998/28329998
Triangle Freight	Mr. Sechaba Thibeli	22320422
Vision Clearing Agency	Mr. Khotatso Nkhabu	22311880