



**Revenue
Services**
Lesotho

E-REGISTRATION GUIDE

“Rea Aha”

How to Register for Tax in e-Taxation (e-Tax) Platform

There are two ways in which a Client can register for Tax online through e-Tax platform:

1. A Client who is already registered for tax (Individual Clients, Companies, Trust & Estates, Partnerships) and wants to register in e-Tax platform.
2. A Client who is registered for tax and e-tax platform but needs to register an additional business.

1. A Client who is already registered with RSL (with a TIN) and wants to register in e-Taxation platform must follow the steps below:

1. Visit RSL website on [http://http://www.rsl.org.ls](http://www.rsl.org.ls)
2. Go to **E-SERVICES – eTax**
3. Click **Register now** and create a unique username and password
4. Follow the registration steps provided
5. After filling all the required fields click **finish**. You will now be able to access the platform using the username and password you created.

2. A Client who has a TIN and registered in e-Taxation platform and wants to register a new business must follow the steps bellow:

1. Visit RSL website on <http://www.rsl.org.ls>
2. Go to **E-SERVICES – e-Tax**
3. Login with your username and password
4. Click **BUSINESS REGISTRATION** on the ribbons
5. Fill in the relevant business details on the form, including banking details and upload all the relevant documents required.
6. Click **SUBMIT APPLICATION** button and declare that you filled in the correct and truthful information by clicking **YES** and confirmation that you application is submitted successfully will displayed on your screen.

7. You will then receive email confirmation that your business has been registered successfully with your TIN within 24hrs.

Disclaimer

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