



TENDER NOTICE: *Consultancy Services for Delivering the Climate Culture Survey Report*

RSL/BE/SCM/04/11/24

The Revenue Services Lesotho invites interested and qualified suppliers/ companies to submit proposals for **“Consultancy Services for Delivering the Climate Culture Survey Report”**. The proposed solution must produce a climate culture survey report that will provide a clear picture of the RSL culture and highlight areas that can be improved for higher performance. The culture survey report should enable the RSL to measure future improvement in as far as its culture perspective is concerned. The bidder must be ready to deliver the work upon the award of the tender. All potential Bidders must be in possession of a proven track record and must be licensed for providing services of this nature.

All bidders must attach certified copies of valid Tax Clearance Certificates, company registration licenses, copy of shareholding certificates, and the most recent annual financial statements for RSL to assess the financial strength and capability of the bidder to carry out the assignment. Bids without these required minimum documents shall be disqualified.

The detailed Request for Proposal (RFP) document indicating all requirements and specifications shall, upon request, be sent through email from the **02 December 2024 @ 10:00 am**. Interested entities shall contact Supply Chain Management office **through the email** stated below.

Terms and Conditions:

1. Tender documents will be available at a non-refundable tender deposit of **M500.00**.
2. The price quoted in the Bids must be in Maloti/Rand and must include all applicable taxes and duties.
3. The Bids must be submitted not later than **12:00 hours** on the **31 January 2025** and they shall be opened on the same day at **12:30 hours**.
4. Tenders received later than the above-mentioned deadline shall not be accepted.
5. Non- electronic tenders **shall not be accepted**; and
6. Detailed tender packaging and labelling requirements in the Request for Proposal (RFP) must be adhered to or this shall lead to **disqualification**.

1. Important indicative dates:

Action	Date
Issue RFP	02 December 2024
Pre- bid meeting	10 January 2025@1000hrs (Teams)
Final date to submit written questions only (email format)	10 January 2025@1700hrs
Distribution of questions and answers to all bidders (email format)	24 January 2025@1700hrs
Final date for submission of Bidder proposals in response to the RFP electronic	31 January 2025@1200hrs
Public opening of the bids (virtual)	31 January 2025@1230hrs

All tenders/ queries must be addressed to: The Secretary – Tender Adjudication Committee Revenue Services Lesotho at this e-mail address: supplychainmanagement@rsl.org.ls